



Cedar Heights Community
Presbyterian Church



2019 Annual Report

2015 Rainbow Drive, Cedar Falls, IA

+ Cedar Heights Community Presbyterian Church +
Annual Congregational Meeting Agenda
January 26, 2020 – 11:00 a.m.

MODERATOR: *Call to order*

Pastor: We stand on the threshold of a good past and a greater future

People: **for all and everything is in God's hands.**

Pastor: We close a good year and an even more exciting year beckons us ~

People: **a year calling us into God's glorious future ~**

Pastor: a future which invite us to live the dream

People: **to live into God's dream for our congregation**

Pastor: "We know that all things work together for good for those who love God,

People: **for those who are called according to God's purpose."**

OPENING PRAYER

2019 MINUTES

Lee VerMulm & Carrie Elser, Clerk of Session

2019 REVIEW & REPORTS

Pastors' Reports

Rev. Dr. Dave Kivett, Rev. Johnny Janssen

Report from Presbytery

Judy Klepfer, moderator

'Leap of Faith' Capital Campaign

Nate Northey

Financial Report

Kyle Henderson, treasurer

ACTION ITEMS

Review Pastors' Terms of Call

Art Cox, personnel

2020 PREVIEW – Ingredients for 'A Place for Everyone'

NEW AND UNFINISHED BUSINESS

MEET YOUR DEACON

ADJOURNMENT

***CHARGE AND BENEDICTION**

***POSTLUDE**

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CHURCH OFFICERS - 2020

SESSION

CLASS OF 2020

Joan Ackerman
Carrie Elser
Troy Garrett
John Harris
Alexa McNally
Jessica Parker

CLASS OF 2021

Cherri Briscoe
Art Cox
Craig Foster
Kyle Henderson
Lesley Johnson

CLASS OF 2022

Chad Abbas
Eric Christensen
Jessica Marshall
Ellen Whitehead
(One Unfilled Position)

CLERK OF SESSION: Carrie Elser

CHURCH TREASURER: Kyle Henderson

BOARD OF DEACONS

CLASS OF 2020

Harry Banks
Greg Dietz
Ai Elgersma
Sue Holms
Karen Mitchell
Cindy Michael
Joyce Williams

CLASS OF 2021

Ashlinn Baber
Julie Book
Dan Butler
Clois Engelkes
Kathy Ott

TRIBUTE, MEMORIAL & ENDOWMENT

Nate Northey, chair
Judy Benson
Gail Carter
Bob Cooper
Craig Foster
Kyle Henderson
Jerry Larson
Ed Rathmell

NOMINATING COMMITTEE

Joan Ackerman, Session rep.
Art Cox, Session rep.
Kim Abbas, Deacon rep.
Julie Book
Bob Cooper
Sally Goodenbour
Jerry Purcell

2019 MEMBERSHIP STATISTICS

Members Reported to Presbytery on January 1, 2019 378

Members Received in 2019:

By Profession of Faith	7	
By Reaffirmation of Faith	6	
By Certificate of Transfer	7	
By Affiliation	0	
Other	0	
		<u>+20</u>

Members Removed in 2019:

By Certificate of Transfer	0	
Dropped from rolls	57	
Deaths	2	
		<u>-59</u>

Members Reported to Presbytery on December 31, 2019 339

Baptisms: Infants	3
Children	0
Youth	0
<u>Adults</u>	<u>0</u>
	3

Clerk's Session Report for 2019

1. This report includes a summary of all scheduled Session, congregational, and special meetings for the year. Each monthly session report includes information on two items: • new business; • membership numbers for each month.

2. This report does not include repetitive, monthly Session activities such as opening and closing prayers; individual prayers for church members and the church body; financial and treasurer's reports; committee reports; Presbytery activities; bible meditations and more. Complete minutes of all meetings are available in the church office.

JANUARY 2, 2019

- Rev. Kivett introduced the Elders beginning their three-year term on the Session.
- Rev. Kivett briefly reviewed the best processes for conducting committee meetings.
- Rev. Kivett reviewed with Elders that all we do this year must grow out of our new Mission and Vision statements.
- Rev. Kivett reviewed the status of our capital campaign and explained recent gifts to the church from individuals and estates. We are still a little short of reaching our goal for our annual pledge campaign for yearly expenses. Discussion focused on the importance of letting some time go by before making a final decision on the budget.
- Nate Northey, chair of the capital campaign, brought the Session up to date on the status of this campaign. He shared that sixty-eight individuals pledged \$406,322; \$50,000 was given by the Tribute, Memorial, and Endowment committee. Total: \$456,332. Northey explained that the capital campaign will not spend more than what has been pledged. It's a pay-as-you-go project.
- Three new members were accepted into church fellowship. They include: Meghan Saak, Ben Saak, and Logan Saak.
- Membership 1/3/19: 378

MARCH 7, 2019

- Nate Northey presented summary information about the progress of the capital campaign, including a list of projects planned for 2019. The capital campaign committee continues to refine the projects' cost estimates, with this year's estimated expenses at \$141,000. Session moved and seconded a motion to accept these figures and voted unanimously to proceed with the project. Rev. Dave Kivett explained that the Bihembe project is nearing completion.
- Session discussed the processes used to accept financial gifts to the church. He then explained several different ways that churches might need to use endowment funds. Session discussed these ideas. Discussion occurred on how best to designate financial gifts to the church. Rev. Kivett suggested the TM&E committee, along with the Stewardship and Finance committee, study this subject and suggest the best ways to move forward with handling all financial gifts. He explained that the Session always has the final word in how money is spent.
- A motion was made, seconded and unanimously approved to accept a recent gift to the Endowment Fund. A motion was made, seconded and approved to have the TM&E and Stewardship and Finance study existing church policies on different ways to leave money to the church and how to communicate those policies to the entire church.
- Membership 3/7/19: 381

MAY 7, 2019

- Elders briefly reviewed the current status of CHCPC's launch of its capital campaign in light of our church's recently adopted revised Mission & Vision Statements.
- Rev. Kivett reviewed the process of electing the 2019-2020 Nominating Committee, which requires two elders as members of that committee. Discussion occurred on how the nominating committee works. Joan Ackerman volunteered to serve for one more year.
- Elders voted unanimously to call for a congregational meeting in June to elect the nominating committee.
- Lauren Marie Droste, daughter of Megan and Ryan Droste, was accepted for baptism.
- The Elders examined and accepted into church membership the following confirmands: Maren Van Pearl Denison, Joseph Paul Elser, Liam Gregory Hendrickson, Cadence Michele Knock, Madelyn Marie Knock, Karlee Marie Phillips, Kyle Jon Westhoff. Berne Denison & Elijah Johnson chose not to be confirmed, but took part in the discussion.
- Membership 5/2/19: 381

JUNE 17, 2019

- The Elders approved for baptism Owen Thomas Hepler, son of Melissa and Jesse Hepler.

JULY 11, 2019

- Rev. Dave Kivett led a church building tour to provide elders a look at the progress of work related to our capital campaign.
- Elders reviewed a recommendation for a minor wording change (grammatical construction) in the church mission statement. The change was approved and is provided here:

Mission Statement Revision.

Revised July 11, 2019

Mission Statement (as originally written)

*"Grounded in grace, **God calls us** into fellowship as disciples of Jesus Christ and **sends** us into the world to love and serve our neighbors."*

Mission Statement (as corrected July 11, 2019)

*"Grounded in grace, **we are called by God** into fellowship as disciples of Jesus Christ and **sent** into the world to love and serve our neighbors."*

- Membership 7/11/2019: 388

AUGUST 18, 2019

- A special Session meeting was held to hear Rev. Kivett explain how he hoped to become more involved with the Cedar Valley. He explained that he and a Black pastor from Waterloo were discussing a possible radio program on KGGB, a Black-owned and operated radio station in Waterloo. Their intent is to present insights into how the Cedar Valley could become more proactive in solving local multi-racial issues. Rev. Kivett hoped this radio program could begin in September.
- Following a discussion which included questions about the probable content and focus of the radio program, the Session approved of this effort by Rev. Kivett.

SEPTEMBER 5, 2019

- Asbestos removal downstairs cost \$7,800.
- Youth room carpet is not what we ordered from Riley's. Kellie McNally and Ann Andreasen are working with Riley's to resolve.
- Bergen Plumbing and Heating is recommending a new furnace this year. Approximate cost will be \$2,600.
- Current finances for capital campaign: Pledged: \$457,322; Received: \$240,140;

Spent: \$111,190; Left: \$128,949

- There will be additional costs for asbestos removal that were not initially in the budget.
- Last year \$20,000 was spent on the driveway for the house on Round Street. To reconcile the books Kyle Henderson is recommending we consider it taken care of or take it out of the capital campaign. John Harris moved that the cost of driveway construction from 2016 be forgiven and not taken out of the capital campaign. Session Approved
- The endowment fund balance continues to increase, helped by a substantial estate gift.
- Committees needing money not previously designated should check with TM&E for assistance. Motion: To approve Gail Carter and Judy Benson as committee members for TM&E

Session approved

- Membership 9/5/2019: 387

NOVEMBER 7, 2019

- Rev. Dave Kivett provided information about the recent officer training for next year and asked if anything else is needed. No discussion.
- Rev. Kivett led a brief discussion on the matter of training for an "active shooter threat."
- The elders briefly discussed miscellaneous topics such as: the importance of communion serving training; financial information needed by elders; the possible need for an exit interview with people leaving a church leadership position; how to conduct a meeting.
- Rev. Kivett explained that his hopes to join a Waterloo pastor in a new KGGB radio outreach was placed on hold because of financial problems with the radio station.
- Rev. Kivett led a brief summary of the annual new officer examination meeting coming up in December. Rev. Kivett reviewed the interview questions and how to best use them; he reminded elders to bring a side dish for lunch that Sunday.
- Elders and Rev. Kivett reviewed the Twisted Texts Sermon Series recently concluded. Dave spoke briefly about his and Rev. Johnny's goals for this series and then invited responses. Johnny briefed Elders about the Peet Jr. High School incident involving relationships with those different from oneself. Elder Willard Jenkins shared a strategy for dealing with someone opposed to a controversial idea. This discussion ended with what it means for CHCPC to be "A Place for Everyone."

Membership 11/7/19: 386

DECEMBER 8, 2019

- At a joint Session/Deacons meeting over a noon luncheon, all new Elders and Deacons were accepted into their new leadership positions beginning January 1, 2020.
- New Session officers beginning January 1, 2020 include: Carrie Elser (Clerk) and Kyle Henderson (Treasurer). Committee chairs for 2020 were also confirmed.
- The following individuals and families were accepted as new members of CHCPC:
 - Cassie and Kyle Frost and children Cade, Camden, Corbin, and Camellia. Transferred from Westminster Presbyterian Church, Waterloo, IA.
 - Sally and Joseph Rayzor, and children Annie and Harris. Transferred from United Church of Christ, Ames, IA.
 - Chris and Kyle Kane, and children Brenden, Myles, and Elliott.
 - Jennifer and Mike Peters and children Derek and Dylan. Transferred from First Presbyterian, Davenport, IA.
 - Brad Carter. Cedar Falls, IA.
 - Deborah Edginton, Cedar Falls, IA.

Faithfully submitted, Lee VerMulm, Clerk of Session

**Cedar Heights Community Presbyterian Church
Congregational Meeting Minutes
January 13, 2019 - 9:55 a.m. (first service) & 11:00 a.m. (second service)**

This meeting was called for the congregation to elect Joyce Williams to the office of Deacon. Rev. John Janssen moderated the meeting. This congregational meeting was held twice, once at the close of first service and again at the beginning of second service.

1. Rev. Janssen opened the meeting with prayer and then introduced Joyce Williams to the congregation.
2. Rev. Janssen asked Deacon-elect Joyce Williams to reaffirm her vow to serve Cedar Heights Communion Presbyterian Church faithfully. She answered affirmatively.
3. A motion was made and seconded to accept Joyce Williams as a Deacon of Cedar Heights Community Presbyterian Church.
4. Rev. Janssen then welcomed Joyce as a new Deacon for Cedar Heights Community Presbyterian Church

Faithfully submitted,
Lee VerMulm, Clerk of Session

**Cedar Heights Community Presbyterian Church
Annual Congregational Meeting Minutes
January 27, 2019 — 11:00 a.m. — Sanctuary**

1. The congregation meeting was called to order by Rev. Dave Kivett. A quorum was declared present for the meeting. Rev. Kivett opened the meeting with prayer.
2. After an affirmative voice vote, Session Clerk Lee VerMulm declared the 2018 congregational meeting minutes to be approved. Before turning to new business, Rev. Kivett called attention to the 2018 annual report which will be made available in the Commons. Additional copies were handed out at that time to those without a copy.
3. The Congregational Meeting agenda was provided to all church members before the meeting continued.

REPORTS:

1. Judy Klepfer, Northeast Iowa Presbytery Moderator, reported on the ongoing activities of the Presbytery. This year she will visit nearly all of the 47 churches

In the Presbytery. She also reported that the Presbytery is actively searching for a replacement for Rev. David Feltman, Pastor to the North Central Iowa Presbytery, who will retire soon. Additionally, Cedar Heights Community Presbyterian Church will host the meeting of the Presbytery of North Central Iowa Sunday afternoon, November 3.

2. Elder Kyle Henderson gave the treasurer's report, referring the congregation to the appropriate printed section in the annual report. In his report, Elder Henderson expressed that the church's financial condition in 2018 was overall positive, even though we had a few unexpected expenses. A balanced budget is planned for next year. He invited questions and urged the congregation to see him after the meeting with any questions.

ACTION ITEMS:

1. The terms of calls for Rev. Dave Kivett and Rev. Johnny Janssen were considered next. With the pastors absent, the congregation was referred to the Congregational Meeting Agenda (pp. 38 & 39) explaining the terms of call.
 - Elder Art Cox reviewed the terms of calls.
 - The pastors will be provided a 3% increase in salary consistent with recommendations made by the Presbytery.
 - Following the review of terms of calls, a motion was made and seconded that the congregation accept the terms of calls. The vote was unanimous in favor of the terms of calls for both pastors.
2. The final Action Item consisted of brief reports from different committee chairs of the four areas of attention being addressed in our Strategic Plan. Those include: the SERVE team, the TEACH team, the EQUIP team, and the PARTNER team.
 - The Serve team (Sue Loy) explain the current plans to send a team of workers to help remodel/refurbish the ThreeHouse ministry house on the UNI campus.
 - The Teach team explained the plan to help members and friends learn and memorize Bible verses/passages. The congregation was invited to call out their favorite verses.
 - The Equip team reviewed the Capital Campaign's plans to begin work on the church property as identified by the needs assessment done in 2018.
 - The Partner team explained the plans to work together with Cedar Falls' First Presbyterian Church on a Biblical literacy project.

MEET YOUR DEACON:

1. Rev. Kivett asked all Deacons for 2019 to come forward and be introduced. At the luncheon following this meeting, the congregation is asked to sit at tables alphabetically arranged by the Deacon who is responsible for congregational care.

ADJOURNMENT:

After Rev. Kivett closed with the benediction, the meeting was adjourned.

Faithfully submitted,
Lee VerMulm, Clerk of Session

**Cedar Heights Community Presbyterian Church
Congregational Meeting Minutes
June 9, 2019 — 11:00 a.m. — Sanctuary**

1. The congregation meeting was called to order by Rev. Dave Kivett. A quorum was declared present for the meeting. Rev. Kivett opened the meeting with prayer.
2. The purpose of the meeting was to elect the nominating committee for 2019-2020. Joan Ackerman read the list of nominees, which included: Art Cox (Session rep), Kim Abbas (Deacon rep), Julie Book (at large), Bob Cooper (at large), Scott Goodenbour (at large), Jerry Purcell (at large).
3. A motion was made to accept these candidates for the nominating committee. The congregation voted by acclamation to accept these nominees.
4. Rev. Dave Kivett closed the meeting with the benediction.

Faithfully submitted,
Lee VerMulm, Clerk of Session

**Cedar Heights Community Presbyterian Church
Congregation Meeting Minutes
September 29, 2019 — 10:00 a.m. — Sanctuary**

A congregational meeting was held September 29, 2019, to vote on candidates for the offices of Deacon and Elder beginning the year 2020. The meeting was held at the beginning of the 10:00 a.m. combined service. A quorum was declared by Rev. Dave Kivett.

Art Cox from the Nominating committee read the nominations.

For the office of Elder: Chad Abbas (Finance & Stewardship), Eric Christensen (Membership & Growth), Ellen Whitehead and Julianne Gassman (Outreach), Jessica Marshall (Worship), and Alexa McNally (Youth Elder)

For the office of Deacon: Ashlinn Baber Julie Book, Dan Butler, Clois Engelkes, and Kathy Ott. One position remains unfilled.

It was moved, seconded and approved to close nominations for the offices of both Elder and Deacon. The congregation voted unanimously by acclamation in favor of the slate of candidates.

The meeting was closed in preparation for worship.

Faithfully submitted,
Joan Ackerman, Clerk Pro-Tem

Pastor's Annual Report

One of the challenges of the church year is that just as we are wrapping up all the work that goes into Christmas and our celebration that God is indeed with us, then it's into a new year just a week later. We go from singing carols to writing year end reports. On the plus side, writing a report does help us take time to both review and preview. I like to look back at reports from previous years and see what we've been up to and how those ministries have taken root and grown. We've been rather busy these five years. We've taken time to pray, to study, to discern God's will for us. We listened to the Holy Spirit by listening to each other. That led us to a strategic plan that would guide our ongoing efforts and launch new initiatives.

We're a people who like acronyms so we called this plan STEP – Serve, Teach, Equip and Partner). We adopted that plan and began living into, stepping into it. Most notably this included our 'Leap of Faith' Capital Campaign effort. We have been updating our church campus on a 'pay as you go' basis. We began downstairs with an enlarged and renovated youth room. We got to knock down some walls and do some demo to the glory of God! I am so thankful for the work of that committee and for the leadership of Nate Northey. This 'Place for Everyone' is looking great! Please be sure to read that report and to take a look around at all the improvements.

My ministry with you might also be summarized under those same four headings.

Serve – Serving God by serving you, I've sought to share a ministry of presence, especially in times of need and transition with visits in hospitals and homes and with lots of good food and fellowship too. I do enjoy cooking for you. Serving God by serving others, I've continued my participation and leadership with the Cedar Valley Interfaith Council and as a chef for Sunday Suppers. And as a church, we had our first intergenerational mission effort over Spring Break doing some work to renovate the Three House Campus Ministry at UNI. We also helped our sisters and brothers in Rwanda build a much need new church

Teach - As a teaching elder, I've focused on biblical and relevant worship leadership with a wonderful staff and a vibrant music ministry
We are focusing on increasing basic biblical literacy for all ages
A new bible study led by the Presbyterian pastors in the Cedar Valley began in the fall of 2019 and starts its second semester in January 2020
A strong Wednesday night program, including a new monthly "Meal for Everyone"
Theology Pub conversations continue on multiple issues at Gilmore's Pub

Equip – I've been working with gifted leaders through officer training and with ongoing support and teamwork
We're making improvements and fixing things that need fixing
making this "Place for Everyone" more inviting and more accessible

Partner – Working with a great staff and church leaders, we continue to look for opportunities in our community, on campus, and with other churches

I thank God for you and for calling us to ministry together. I am excited to see how the Spirit leads us following Jesus Christ who is very much living large and on the loose.

A handwritten signature in black ink, appearing to read "K. M. A.", located in the upper right quadrant of the page.

ASSOCIATE PASTOR'S ANNUAL REPORT

Saints of CHCPC,

I can honestly say that, with each year I'm blessed to be a part of this community of faith, the more grateful I become. I could not have prayed for a better church to be called to by God. This church truly knows how to love people well—and our commitment to being “a place for everyone” is an attitude I believe is sorely needed at large in our society today.

Like every year since I was called to this place in 2016, last year presented a number of challenges, joys, and opportunities. The difficult and tense political landscape continued to require a ministerial mindset defined by tact and nuance. Again, I found myself wrestling with how and when to speak to the news and issues of the day—wanting to speak prophetically without alienating those present.

2019 also presented a serious challenge to church finances and stewardship. The discovery of asbestos via the efforts of the capital campaign (Leap of Faith) committee certainly contributed to this challenge. This past year, in addition, saw the departure of several of our most generous givers. And yet, our church welcomed eleven new adults and eleven new children as members in December! Praise be to God!

This past year's summer camp experience was a bit of a roller coaster. There were several disciplinary concerns that developed during the senior high trip to Montreat—the repercussions of which are still being felt in the youth group. Our senior leadership simply did not set a good example. However, these events sparked the need to develop new policies and procedures, and even a “youth group covenant” that all of our junior and senior high youth have signed and agreed to abide by.

The Christian Education committee implemented a new educational paradigm beginning last fall. Our efforts for theological education (for junior/senior high youth) have been re-focused to take place on Wednesday nights, along with an intentional intergenerational component during Bible study. Our educational efforts on Sunday mornings have moved toward a series-based, “mini-mester” model (usually a three-Sunday series) that is meant to be multi-generational and inclusive. Last fall featured a series on “faith in the home” and one on fear.

Additionally, our intergenerational meals (once per month) on Wednesdays have been well received. With increasing costs for summer camp, we've stepped up our fundraising efforts to include these meals and a largely successful car wash.

CHCPC boasted an amazing group of young people in 2019 who satisfied all the requirements for Confirmation. In the end, seven of these made the decision to join this congregation in June: Liam Hendrickson, Joey Elser, Cadie Knock, Maddie Knock, Karlee Phillips, Kyle Westhoff, and Maren Denison. The course consisted of biweekly classes (co-taught by Cindy Klatt), worship leadership requirements, and a class retreat at Okoboji. Adults were paired with each confirmand as a mentor throughout the process.

My relationship with ThreeHouse at UNI continues to deepen and to grow after preaching several times there per semester. Our church, also, helped to renovate their basement over Spring Break as an intergenerational mission opportunity. I was able to help ThreeHouse acquire the PC-USA collegiate ministry branding known as U-Kirk.

Finally, 2019 was a much better year (than 2018) for the Board of Deacons. Our leadership remained consistent as we sought ways to better care for our elderly and homebound members. The deacons organized and implemented a church trivia night last summer—not to replace the Ice Cream Social (per se), but to offer a fresh and fun way to fellowship with one another.



DIRECTOR OF MUSIC

The Music Ministry at Cedar Heights Community Presbyterian Church involves 45 plus people in the Sanctuary Choir and the Worship Band.

The **SANCTUARY CHOIR** provided an anthem and leadership with congregational singing at the 9:00 Traditional service during the months of September – May. Special services included:

- Maundy Thursday – joint choir with First Presbyterian, Cedar Falls
- Easter – accompanied by the Metropolitan Brass Quintet
- Music Sunday
- Christmas Cantata
- Christmas Eve – Randy Everding, J’Kalein Madison, Kate Hahn, Jordyn Beranek, Jean McDonald, Jeffrey Brich and Joel Brich provided music.

The majority of our choir members are retired, and enjoy the well-earned gift of travel and warmer climate throughout the winter months. We rely heavily on our college section leaders, to whom we are most thankful: Jordyn Beranek, soprano; Kelly Noltner, alto; Brenan Steele, tenor; Randy Everding, bass; and Hugh Brown, choir accompanist.

New singers are welcome, and welcomed, at any time of the year.

Sanctuary Choir members in 2019 were: Sopranos – Jordyn Beranek, Barb Dowd, Kate Hahn, Jessica Marshall, Karen Mitchell, Pam Stalnaker, Laurel Northey. Altos – Joan Ackerman, Debby Edginton, Santha Kerns, Jean McDonald, Michelle Monroe, Kelly Noltner. Tenors – Dave Andreasen, Jeffrey Brich, Art Cox, Nate Northey, Julian Olson, Brenan Steele. Basses – Andy Ackerman, Bob Cooper, Randy Everding, Scott Fortune, Jim Kerns, Jerry Purcell.

WORSHIP BAND provided music for the 11:00 non-traditional service, and the combined 10:00 summer services. The structure of the Worship Band changes weekly, depending on who is available each week. These singers and instrumentalists are the foundation of the worship band: Singers – Kristen Ehlers, Tim Klatt, Sharon Porter, Sara Goodenbour, Sue Holms, Joel Brich, J’Kalein Madison. Instrumentalists: Rod Latch – drums; Kim Latch and Gail Carter – synthesizer; Loreena Hucke, guitar. We rely heavily on our choir section leaders to fill in the gaps with the Worship Band: Jordyn Beranek, Kelly Noltner, Randy Everding, Brenan Steele. Additional UNI students Joel Andrews, Aricson Knobloch, Abigail Frommelt assisted when needed.

The heroes of the 11:00 service are the soundboard and PowerPoint people. The soundboard people attend the weekly worship band rehearsal to not only allow us to hear each other, but also to get a feel for the songs and singers and instrumentalists for the week to provide the best balance on Sunday morning. They are vital to the worship band and the 11:00 service.

11:00 soundboard operators are Sharon Porter, Troy Garrett, Mick Stiers, Craig Foster. PowerPoint: Sharon Porter, Kim Loy, Linda Walther, Judy Stiers, Patty Foster.

9:00 soundboard controllers were Barb Dowd, John Harris, Michael Goodenbour, Sara Goodenbour, Chad Abbas.

SUMMER SPECIAL MUSIC: Throughout the summer months when the choir is off, we enjoy special music from many people. Thank you to the 2019 people: Liam Hendrickson, Joel Andrews (UNI), Eli Mickey, J'Kalein Madison, Sara Goodenbour, Michelle Monroe, Kelly Noltner, Aricson Knobloch (UNI), Randy Everding, Noel and Natalie Thomas, Robin Phillips, Karlee Phillips, Rowan Phillips, Jordyn Beranek, Mark Lane, Kate Hahn.

It was a special treat to have Kate Hahn's daughter Olivia Diercks, and Karla Colahan of the OK Factor join us in December with their cello and violin and provide wonderful special music.

My sincere thanks to the Worship Committee (Lee VerMulm and Cherri Briscoe, chairs) who supported the musicians and myself throughout the year. To the congregation for expressing appreciation and providing a budget to meet our needs, thank you. To all the musicians who gathered week after week to provide music for the worship services, bless you!

Sue Feltman
Director of Music

CHRISTIAN EDUCATION – CHAIR’S REPORT

Mission: Provide a welcoming environment that fosters relationships while unlocking the mysteries of scriptures and our faith in an interactive ministry.

Committee: The Christian Education Team consists of Elders Ingrid Heinen, John Harris, Lesley Johnson and Michael Goodenbour; staff Members Janelle Darst and Johnny Janssen; along with Julie Book and Sally Goodenbour. We extend a big thank you to all who have volunteered to help with educational opportunities during this past year; your faith, enthusiasm, hard work and many volunteer hours provided a variety of opportunities for community formation to our church families.

SUNDAY MORNINGS

We offer a variety of faith forming opportunities on Sunday mornings for both children and adults. The over-the-coffee group has moved to a classroom space across from the remodeled youth room. Sunday School classes for children continue to be offered on Sunday mornings in the following grade groupings: PreK-1st, 2nd-5th grades and Jr. High/Sr. High. We continued to use the Presbyterian curriculum, “Growing in Grace and Gratitude in our PreK - 5th grade classes. Each session is based on Bible stories that reveal God’s grace. The lessons are rooted in the foundation of Presbyterian identity where God’s grace and our gratitude are the heartbeat of our faith, life, and worship. Due to chronic low attendance the traditional programming for youth on Sunday mornings was discontinued in favor of offerings which, it is hoped, will have appeal to both the youth and a broader spectrum of the congregation. These new offerings will be organized around 3-6 week themes and will be taught primarily by the Reverend Janssen. In addition to these opportunities, Janelle Darst leads Worship Explorer’s for children 5th grade and below. The curriculum used is called “Gateways to Worship”. It is a program of worship activities designed to help children grow as worshippers and to equip them to participate in worship.

All of these wonderful moments of learning and growth are only possible because of the strong commitment of our congregation to be people who nurture, inspire and empower one another to live lives of discipleship. Many faithful minds, hearts, and souls are put into the work of forming disciples here at Cedar Heights. We are ever grateful to each person who has contributed in ways big and small to our ministry of education and formation.

OTHER OFFERINGS

In addition to the Sunday morning offerings for adults, our mercurial ministers also offer Theology Pub on a monthly basis where the intersection of theology and current events is discussed.

CONFIRMATION 2019

CHCPC boasted an amazing group of young people in 2019 who satisfied all the requirements for Confirmation. In the end, seven of these made the decision to join this congregation in June: Liam Hendrickson, Joey Elser, Cadie Knock, Maddie Knock, Karlee Phillips, Kyle Westhoff, and Maren Denison. The course consisted of biweekly classes (co-taught by Cindy Klatt), worship leadership requirements, and a class retreat at Okoboji. Adults were paired with each confirmand as a mentor throughout the process.

WEDNESDAY NIGHTS AT CEDAR HEIGHTS

Wednesday nights offer a time of family fellowship with opportunities for children to grow in their faith and parents to connect with one another. Each Wednesday families volunteer to prepare and serve “family

style” a meal in Fellowship Hall. After the meal, children PK-1st grades and 2nd – 5th grades spend time with teachers learning about different Bible stories from Deep Blue curriculum.

One of the Wednesday night meals each month is focused on intergenerational community formation. On these Wednesdays, we aim to serve an enhanced meal and we are intentional about mixing the generations during the meal. The children and youth are encouraged to engage those at their tables and the normal educational activities are suspended in order to allow more time for intergenerational discourse. Similarly, the reverend Janssen began recruiting “more experienced” guests to join the youth during their Bible study times in order to make that experience more intergenerational. In 2018 we extended the Bible study times on Wednesdays for the youth. This transition has gone well in no small part due to our exceptional youth (thank you parents).

Other highlights included a Backpack Blessing, handing out Bibles to third graders and worship books to kindergarteners, a Mardi Gras celebration in March, Camp Sunday in the Spring, a spring picnic, hayride at Dave and Sue Feltman’s, a Thanksgiving feast, and of course, all the rehearsals for our Christmas presentation on December 22th, at a 10 a.m. combined worship service.

The many opportunities our children explore during WN@CH are possible only because of our many dedicated parents and volunteers. The CE committee wants to offer each of them our thanks!

NUSERY CARE

We continue to have the nursery open for our youngest attendees. There are two nursery workers that rotate for Sunday mornings and work Wednesday evenings.

SUMMER ACTIVITIES

Summer brings a wide variety of activities for kids to enjoy in the Cedar Valley and at CHCPC we also offer a variety of activities for kids to enjoy and grow their faith. We partnered again this year with First Presbyterian Church, Cedar Falls, for our Vacation Bible School programming.

The Jr. High students made their annual trek to Green Lake, WI in July for the Great Escape Midwest. Youth Conference Ministries continues to do a great job with this camp. Many of our youth report years later that their experience at the Great Escape was one of the seminal events in their faith formation. We also had a van load of senior high students attend the Montreat Youth Conference in June in the mountains of North Carolina. There was both drama and learning to be had during this experience. We look forward to more weeks of bonding and growing in summer 2020!

After roughly 15 years as an active participant in the youth ministry at Cedar Heights it’s abundantly clear to the current chair of the Christian Education committee that it is the fantastic parents of our wonderful youth who are certainly the most important component of any particular child’s Christian Education. Thank you all for doing the hard but necessary things all good parents do and for sending the CE committee so much fantastic raw material! We’ll do our best to turn out the next generation of Christians!

Respectfully submitted,
The Christian Education Committee

CHRISTIAN EDUCATION – STAFF REPORT

SUNDAY MORNINGS

We offer a variety of faith forming opportunities on Sunday mornings for both children and adults. Three Sunday School classes for children and youth were offered in 2018: PreK-1st, 2nd-5th grades and Jr. High/Sr. High. We continued to use the Presbyterian curriculum, “Growing in Grace and Gratitude in our PreK - 5th grade classes. Each session is based on Bible stories that reveal God’s grace. The lessons are rooted in the foundation of Presbyterian identity where God’s grace and our gratitude are the heartbeat of our faith, life, and worship. Junior and Senior high students have a time to discuss their week and engage in Bible study. In addition to these opportunities, Janelle Darst leads Worship Explorer’s during the 11 a.m. service for children 5th grade and below. The children are out of worship only during the sermon. The children return to church during a song, immediately following the sermon to sit with their families. This way they get to experience the prayers, offering and communion. The curriculum used is called “Gateways to Worship”. It is a program of worship activities designed to help children grow as worshipers and to equip them to participate in worship. The goals are (1) to offer children an opportunity to worship God in their own way and (2) to introduce children to worship in the sanctuary by doing the following:

- Exploring the five movements of worship
- Exploring and observing the sacraments
- Learning the Lord’s prayer and doxology
- Hearing church music and learning a few hymns
- Exploring the seasons of the church year

The children have also been learning about the country we are praying each week.

All of these wonderful moments of learning and growth are only possible because of the strong commitment of our congregation to be people who nurture, inspire and empower one another to live lives of discipleship. Many faithful minds, hearts, and souls are put into the work of forming disciples here at Cedar Heights. We are ever grateful to each person who has contributed in ways big and small to our ministry of education and formation.

WEDNESDAY NIGHTS AT CEDAR HEIGHTS

Wednesday nights offer a time of family fellowship with opportunities for children to grow in their faith and parents to connect with one another. Each Wednesday families volunteer to prepare and serve “family style” a meal in Fellowship Hall. After the meal, children PK-1stgrades and 2nd – 5th grades spend time with teachers learning about different Bible stories from Deep Blue curriculum. Children will: learn the language of faith while growing in the love of God and Jesus, practice faith formation with children of various ages, work through the biblical message using their learning style to do activities for their age level and experience God's love through prayer, activity, and worship each week. They will also watch videos featuring Asia, Edgar, and Kat, these videos tell the Bible story through the kids' perspectives.

Other highlights included a Backpack Blessing, Camp Sunday, a spring picnic, hayride at Dave and Sue Feltman’s, a Thanksgiving feast, and of course, all the rehearsals for our Christmas combined worship service led by with youth and children.

NUSERY CARE

We continue to have the nursery open for our youngest attendees. There are two nursery workers that rotate for Sunday mornings and work Wednesday evenings.

SUMMER ACTIVITIES

We partnered again this year with First Presbyterian Church, Cedar Falls, for our summer programming. We refocused on a traditional VBS format, with a few additions. We kicked off the week with a pool party at Gates Park. Monday-Wednesday evenings 5-8 p.m. were at First Presbyterian. We enjoyed dinner as a group at 5 p.m. and then the groups rotated to music, art, games, lesson and then ended the evening together in the sanctuary. Thursday evening the children did a short program of the songs they had learned that week.

Respectfully submitted,

The Christian Education Committee Staff
Janelle Darst and Rev. Johnny Janssen

BUILDINGS AND GROUNDS

Members: Jacob Baber, Craig Foster (Elder), Troy Garrett (Elder), Jerry Larson, Nate Northey, Shelly Mallin & Jerry Purcell

Projects and Repairs:

Collaborated with the Capital Campaign Committee with various improvements and projects. (See Capital Campaign Report)

Held Spring (April 13, 2019) and Fall (Oct. 26, 2019) clean up days, prepared the green space for outdoor service Sept. 1, 2019.

Continued assistance with "Decluttering Project". Pleased to report that significant amounts of clutter have been removed from the church since April 2018.

Basketball hoop post and playground picnic table were painted in the common maroon color. The wood of the picnic table was sanded.

Monitor the seasonal checklist on a monthly basis. Jerry Larson maintained the landscaping, pulling weeds, and pruning.

Provided set up of Fellowship Hall for numerous events throughout the year.

Organized "Mud Jacking" to level the East ramp sidewalk at the East entrance.

Maintained the AED, drafted a first copy of emergency plans for the church.

Addressed water issue in downstairs furnace room.

Served as church contact for fire and elevator inspections.

Purchased benches for the patio and flower planters for the South entrance. Shelly Mallin planted flowers.

Took 20+ pick-up truck loads of brush and yard waste to city compost facility.

Nate Northey and Julian Olsen built a shelf above the furnace in the Deacon's Closet.

Thanks to Tim and Cindy Klatt for their service and input. Thanks to Levi Moore for our yard maintenance and snow removal. Thanks to Kim Latch for being a vital and informative administrator and keeping us on track.

Respectfully submitted,

Troy Garrett

RENTAL PROPERTY

The church owns two properties, 2101 Rownd and 1921 Madison. They are managed by Matt Good of Edge Reality. The current rents are \$875 for 2101 Rownd and \$950 for 1921 Madison.

In 2014 a mortgage of \$100,000 was taken on 1921 Madison to pay for the purchase and renovation of 2101 Rownd. As of December 2019, the mortgage payment is \$748 and balance of \$74,787 is due. The properties are valued by the county at \$160,450 for 1921 Madison and \$114,000 for 2101 Rownd.

After expenses approximately \$4306 was realized to support the Operating budget.

The green space behind 2101 Rownd has been used for several youth activities and a joint church service with First Presbyterian Church this year.

Submitted by Nate Northey

OUTREACH COMMITTEE

In 2019 Outreach funds were distributed by committee based on the priorities from congregational input and include: **Feeding the Hungry; Helping Youth and Families; Health and Housing; and National/Global Outreach.**

Hands-on works by the congregation included: *Sunday Night Supper* volunteer cooks and weekly volunteers who prepped, served, and cleaned up; *Praying for the World* with weekly written country info sheets by congregation members; *School Supply Collection* for Cedar Heights Elementary (our Partner in Education) & North Cedar Elementary; food collection/cash gifts for the *Northeast Iowa Food Bank*; youth-packed meals for *Feed My Starving Children* in October; *Crop Walk* in October; and the *Angel Tree* in December. **Partner in Education** activities included: providing Book Readers for First Grade Classes spring; Pen Pals for 9 students in 2018-2019 school year to improve reading/writing skills; support of Read-a-thon program fall; provided waterproof gloves & winter boots at Christmas; and supported Fun Fair Activities in May. The **Serve Team** organized/sponsored a Youth/Adult Mission to ThreeHouse, a ministry of the Methodist, Episcopal, and Presbyterian churches, on the UNI campus to paint their meeting areas in the basement. Great participation completed the work the week of spring break. They also organized/sponsored a Day of Discipleship on September 29th for the congregation with church and community activities; and helped rebuild some outside steps for a church friend.

CHCPC youth and adults were supported by: Jr. High scholarships to Great Escape; Sr. High scholarships to Montreat; and funds to support work supplies for the Presbytery Adult Mission Trip to New Bern, NC in February 2019 for flood/hurricane recovery.

The Outreach budget supports the giving of Cedar Heights Community Presbyterian Church for **Shared Mission Support** sent to the Presbytery, Synod, and General Assembly as the Session responsibility to the mission of our denomination and was \$9600 or 20% of the Outreach budget.

Locally financially supported this year were: Northeast Iowa Food Bank; Catholic Worker House; Cedar Valley Friends of the Family; Hospitality House; House of Hope; Salvation Army Meals; Operation Threshold; Women's Shelter-SA; Alliance for Mental Illness; Boys and Girls Club; Shop with a Cop; Family and Children's Council; Sunday Supper-Presbyterian; Adopt a Cabin at Okoboji; Angel Tree; Inclusion Connection; supported ThreeHouse UNI campus ministry with a donation;

National/International financially supported this year were: Feed My Starving Children; Fair Trade Coffee; Water Mission; KIVA microfinance loans; Bihembe Secondary Student Scholarships (8-10); Mission: Hope Nicaragua Village; and Presbyterian Disaster Assistance sent for U.S. Natural Disasters and International Famine/Refugee crises.

The Bihembe, Rwanda Presbyterian Church rebuilding was **completed** under Outreach Committee supervision and donations from other local Presbyterian churches! This project was estimated at \$33,000 project (but completed for \$29,000) for which Bihembe had no funds. The church in that community is vital to the continuation and health of the village and the school that we have helped develop for 14 years.

A one-time donation was made to Presbytery to support retiring debt of Lakeshore Center at Okoboji, our Presbytery church camp.

Committee members: Kellie McNally, Laurel Northey, Julian Olson, Rev. Dave Kivett, Sue Loy, and Barb Dowd. We wish to thank the congregation for participation, and financial donations which did make an impact on our community and the world.

Respectfully submitted, Barbara Dowd and Sue Loy, Elders

NOMINATING COMMITTEE

June 2019: A congregational meeting was held to elect the nominating committee for the year. The congregation voted to accept the following nominees to serve on the 2019 Nominating Committee: Kim Abbas (Deacon Representative, Joan Ackerman (Session Representative), Julie Book, Bob Cooper, Art Cox (Session Representative), Scott Goodenbour, and Jerry Purcell.

September 2019: The nominating committee presented to the congregation the slate of nominees for election as elders and deacons. An affirmative vote elected all nominees.

Elders (3-year term - 2020-2022)

Chad Abbas:	Stewardship & Finance
Eric Christensen:	Outreach
Jessica Marshall:	Worship
Alexa McNally:	Youth Elder
Ellen Whitehead:	Outreach
(One Unfilled Position)	

One newly elected elder needed to step away from their position, so the above list is reflective of the change.

Deacons (2-year terms - 2020-2021)

Ashlinn Baber
Julie Book
Dan Butler
Clois Engelkes
Kathy Ott

One open Deacon position has been filled by Cindy Michael, who volunteered to serve a third year.

The 2019 committee will meet again in the Spring to establish the 2020 Nominating Committee.

Respectfully submitted,

Joan Ackerman and Art Cox (Session representatives and committee co-chairs)

PERSONNEL COMMITTEE

1. The committee with assistance from a number of church members conducted annual performance reviews of all staff members. The process consisted of separate and independent written reports by the designated committee member(s), other church member(s) and the respective staff member. Face to face meetings were also held with each staff member. In some instances, one of the pastors sat in on those meetings as well. Subsequent to the reviews, the committee discussed the process and how it could be improved in the future.
2. The committee provided input regarding compensation levels for 2020.
3. The committee is in the process of reviewing job descriptions of each staff position. Meetings will be held with each respective person as part of evaluating the duties and time commitment for each position.

Respectfully submitted,
Carrie Elser
Scott Fortune
Jeff Crandall
Art Cox

WORSHIP COMMITTEE

The Worship Committee's purposes are to:

- Support the staff in worship service planning.
- Prepare the sanctuary for worship.
- Support the Music Director and worship music.
- Organize and schedule participation by members in the worship service as communion servers, children's sermon presenters, lay readers, and volunteers for special services and events.
- Seek ideas and implement changes to enhance the worship experience for members and guests.

2019 Worship Highlights:

- Average weekly attendance - 129
- Committee members prepared the sanctuary for worship by arranging for flowers each week, changing paraments throughout the year and decorating the church seasonally for Baptism, Remembrance Sunday, Lent, Consecration Sunday, Advent and Christmas.
- Committee members assisted with the congregational luncheon following the annual meeting on January 27 and organized receptions following Music Sunday on May 5 and the Christmas Cantata on December 15.
- Blended services at 10 a.m. were held from Memorial Day through Labor Day.
- Single services at 10 a.m. were held on these dates/occasions:
 - Annual Meeting January 27.
 - Music Sunday May 5.
 - September 1 joint service with First Presbyterian Church.
 - November 3 special Presbytery meeting at CHCPC in the afternoon.
 - November 10 Consecration Sunday.
 - December: 15 Cantata; December 22 Youth Christmas Program; December 29.

Goals for 2020:

- Continue to serve Cedar Heights Community Presbyterian Church by successfully carrying out all task assigned to this committee.
- Help develop, where appropriate, worship activities that support the church's new Mission and Vision.

Worship Committee Members: Lynette Banks, Patty Foster, Wendy Henderson, Kathryn Rogers, Pete Voorhees, Kim Latch (Office Administrator), Sue Feltman (Director of Music Ministries), Lee VerMulm & Cherri Briscoe, co-chairs.

Respectfully submitted,

Lee VerMulm, 2019 Worship Committee Co-Chair

MEMBERSHIP AND GROWTH COMMITTEE

Many thanks to the following committee members who served faithfully during 2019. They are Harry Banks, Fran Beal, Beth Kivett, and Hazel VerMulm. We welcome other church members to join our committee in this service of welcome and fellowship.

Our work this year included:

- Continued focus of committee plans and goals to align with new Mission/Vision goals; Preparation of the Annual Meeting/Meet Your Deacon Chili/Soup Lunch on January 27, 2019;
- Positively evaluated the new Sunday morning bulletin for continuation of this format;
- Hosted Spring and Fall “Inquirer” classes for persons seeking more information on church membership;
- Preparation of the annual Easter Continental Breakfast on April 21, 2019;
- Facilitation of a weekly fellowship opportunity called “Lemonade on the Lawn” following each of our combined 10 a.m. summer services. We are most thankful for the full participation of all church committees enabling the continuance of these summertime social events;
- Supported the work of Randy Darst in the launch of our new online church directory (including a hard copy directory for those without online resources). Many thanks to Pastor Johnny Janssen for introducing the concept and resource, and for Randy Darst who devoted many long hours to make our new directory possible;
- Decided to maintain seasonal advertising in The Courier;
- Welcomed 10 persons into membership.

Again, our committee extends sincere thanks to our staff liaison, Randy Darst. We benefit greatly from his expertise in online resources, publication design, website updates, and marketing/communications recommendations. Thank you, Randy!

Respectfully submitted,
Joan Ackerman and Jessica Parker
Co-chairs, 2019

COMMUNICATIONS REPORT

The Good NEWS e-newsletters are being sent to 260 email addresses. The average open rate for email communications in all religious organizations in America, using Constant Contact, is 27.19%. For CHCPC the average email open rate for 2019 was approximately 53%, an increase of 5% over last year. 53% of those opened emails are opened on mobile devices and 47% on computers, almost exactly the same as last year.

We continue to use WorshipTimes.org for our website hosting. We used it again this year for stewardship pledges, and also Capital Campaign pledges. This process simplifies the submission of confidential pledge information (excluding sensitive banking information, which did not go through the pledge form on the website).

The commons information display (TV) has proved to be a vital communications tool for members and visitors. Displaying individual static slides in a slideshow format running 4-8 slides per week seems to work fairly well. The individually designed slides are also utilized on the website homepage and within The Good NEWS weekly email. We have plans to add a large display on the stage of Fellowship Hall. This will be utilized for communicating general event information during events in Fellowship Hall as well as serve as a display for presentations and most importantly utilized for worship services during the time our sanctuary is remodeled.

The Live stream of worship services to our YouTube channel has worked much more consistently since the changes to the WiFi router and extenders have been made. Since equipment seems to be working more reliably, we will start looking for volunteers to learn and run the live stream.

The online/mobile app membership directory is fully up and running and feedback has been quite positive. We've had a number of members request changes and additions to their listing so information is up to date. Once the directory is a state that we can print some copies for those who don't have a computer or smart mobile device we will make print versions available in the commons. I would estimate by the end of March we should be ready to print some.

Respectfully submitted,
Randy Darst

BOARD OF DEACONS

Beloved of God,

The year in ministry, from the perspective of the Board of Deacons, was full and filled with challenges and opportunities to serve as the hands and feet of Christ.

Our team members this year were the following: Kim Abbas (2019), Linda Walther (2019), Andy Ackerman (Clerk, 2019), Kay Jenkins (2019), Wendy Henderson (2019), Cindy Michael (Chair, 2019 and staying on through 2020), Ai Elgersma (2020), Harry Banks (2020), Joyce Williams (2020), Sue Holms (2020), Greg Dietz (2020), and Karen Mitchell (2020).

After Linda Walther moved to Chicago, Cindy Michael graciously took up her care list for the remainder of the year. This community of faith consistently answers the call when it is most needed.

Probably the biggest change for 2019 was the decision to organize and implement a new fellowship opportunity: a church trivia night during the summer. This was not to replace the Ice Cream Social of yore (per se), but to instead offer something new and fresh that was not only fun, but intergenerational. We have received some good feedback about this and plan to do it again sometime in 2020 as a fundraiser for youth summer camps.

In addition, Johnny began requesting “ministry reports” at each meeting—reports that would lay out a record of each deacon’s ministry since the last meeting and serve as a point of accountability. These reports would be compiled and included in the session’s report as a point of encouragement to the congregation at large.

Per usual, we (along with Membership & Growth) hosted a “Meet-Your-Deacon” luncheon in January that was well attended. This provided an opportunity for members to put a name to a face and get acquainted with the person who has been called by God to care for them that year.

As expected, our deacons remained “on call” to help serve families in need when a loved one passed away—ready and willing to offer a ministry of presence at funeral receptions and luncheons.

The Board of Deacons, along with the session, continued to administer the sacrament of Communion to our homebound and hospitalized members on a quarterly basis. This occurs in March, August, October (World Communion Sunday), and December. However, we did not do this in December this year because of how the calendar fell. On average, we visited about three to four members on these special days. I believe this ministry has born much fruit.

The deacons received a weekly email from Johnny specifying any new (acute) prayer concerns as well as ongoing (chronic) concerns, reminders about greeting/ushering, upcoming events, etc. We did not purchase and distribute Easter lilies or Christmas poinsettias this year.

I give thanks to God for calling such wonderful and dedicated servants as my partners in ministry.

Faithfully,

Rev. Johnny Janssen

SUNDAY SUPPER MINISTRY

We just completed our fourth full year in this community ministry of the five Cedar Valley Presbyterian Churches (Cedar Falls First, Cedar Heights Community, Unity, Waterloo First, and Westminster). As noted below, we served well over 5,000 meals in 2019! Our volunteers have developed a strong bond with many of our guests, and there is a palpable sense of joy and good fellowship each Sunday evening in the dining room and kitchen.

We have it on good authority (from our guests, of course!) that our chefs are the best in the Cedar Valley. Our partnership with the Northeast Iowa Food Bank makes it possible to provide nutritious meals at a very low cost per person. As you can imagine, it takes a lot of planning and preparation to serve anywhere from 100 to 165 guests every week, and we are grateful to our chefs, who do all of this work on a voluntary basis. We are truly blessed!

Meals served (4 Sundays per month unless otherwise noted):

January – 410	July – 535
February – 90 (1 Sunday, due to weather)	August – 390 (3 Sundays, due to Irish Fest)
March – 502 (5 Sundays)	September – 642 (5 Sundays)
April – 282 (3 Sundays, due to Easter)	October – 583
May – 398	November – 410 (3 Sundays, due to concert)
June – 582 (5 Sundays)	December – 497

TOTAL – 5,321 meals served in 2019

Chefs:

Jan Schwab, Lynda and Craig Cose
Pastor Dave Kivett
Dee Jordan
Lesley Johnson

Volunteer Leaders:

Sally Davis
Trudy and Julian Olson
Kari O. Narey
Pastors on a rotating basis

Pastors:

Brad Braley	Tricia Jacobs	Dave Kivett
Dave Feltman	Johnny Janssen	Dan Voigt
Pat Gadelmann	Christine Kaplunas	Amy Wiles

Special Volunteers:

Jan and Don Schwab come early every Sunday afternoon to prepare beverages and get things set up, and they stay until the end of clean-up, helping in any way needed. Jan and Don, along with Lynda and Craig Cose, also do most of the grocery shopping at the Food Bank every week and keep the pantry and freezers well stocked and organized. If there are repairs needed, Craig is often our go-to person. And the Schwabs and Coses take care of purchasing needed appliances and supplies for our suppers.

Sally Davis is our treasurer and works with Kelley Galyen to keep us on track with the Sunday Supper budget and expenditures. Sally also prepares quarterly reports for us, and Kelley sends monthly reports to the Northeast Iowa Food Bank.

Tom Christensen and Kevin McClain serve as our youth helpers. One of them is there each week to help out in the dining room, address any needs our guests may have, and also assist with spills and mishaps that occasionally occur in the dining room.

Matt Haines, Dan Klann, and Mary Mumm regularly serve as our dishwasher operators. They do an extraordinary job keeping the clean-up running smoothly and quickly, and we're so thankful for their service.

A special thank-you to our pastors for their commitment to this ministry. They wear many hats, as our pastoral care providers, volunteer leaders, and chefs. They also lead our quarterly team meetings, along with keeping the minutes of our meetings and drafting the master schedule of volunteers from each church.

We have also had the benefit of numerous volunteers from outside agencies, including Kiwanis, Girl Scouts, UNI students, church youth groups, and the Volunteer Center of the Cedar Valley.

Every one of our volunteers serves with a smile and a positive attitude. It has been such a wonderful experience to work side by side with all of you. Thank you very much!

With sincere gratitude,
The Sunday Supper Team

TRIBUTE, MEMORIAL AND ENDOWMENT COMMITTEE

The Tribute, Memorial and Endowment Committee is established, pursuant to Church Bylaws and TM&E policies adopted by Session, for the purpose of receiving gifts and bequests to CHCPC, managing the funds contributed, and insuring that they are used to carry out the ministries of Cedar Heights Community Presbyterian Church.

The Committee consists of six members elected by the Session, plus the Pastor and the Church Treasurer. In 2019 the elected members were: Ed Rathmell, Judy Benson, Nathan Northey, Gail Carter, Bob Cooper, and Craig Foster. Nate Northey was elected chair and Judy Benson secretary. Ad hoc committee members nominated and approved by the Committee to provide continuity and specialized expertise was, Jerry Larson.

Four meetings of the committee were held during 2019
January 8, April 20, August 13, November 19

An Endowment fund presentation was made on August 11 by Ed Rathmell. He discussed our pride in hitting the ½ M mark for the TME accounts. He noted that TME, formerly the Memorial and Endowment Committee, was “born” in 1999, with an initial investment of \$50,000. That has increase 10-fold today! During his presentation Ed challenged the congregation to double the balance in TME funds in the next ten years

Funds received this year: as of 11/30/2019

\$ 2810 for undesignated memorial and tributes

\$ 50 for music fund

The church was also notified by an attorney that we are the beneficiary of a portion of the estate of a deceased member. The anonymous donor made a gift in excess of \$77,000 to the Endowment fund.

One additional member notified the committee of a legacy gift to TME funds.

Funds distributed this year:

\$14,060 was moved to the operating fund from the Endowment fund.

\$1500 was sent to the Bihembe church from the Mission account.

\$1000 from Mission account for Hawkeye to transportation of AEL students

\$1127 was spent for planters and changing tables from the undesignated funds.

The Committee has established two funds at Vanguard to invest T, M & E contributions: (1) the Current Use Fund and (2) the Endowment Fund. Donors may make unrestricted gifts to either fund. Currently, they may also designate their gifts to the Current Use Fund for use as follows: (1) Worship and Music; (2) Christian Education; (3) Buildings and Grounds; (4) Membership and Growth; (5) Mission. Still another option for donors is to underwrite an item from the Church’s “Wish List.” Donors may make their gifts and bequests in memory of a deceased loved one or in honor of a living person or event, such as a birthday or anniversary.

The CHCPC Endowment Account is invested in four index funds at Vanguard: Total Stock Index (Admiral), Total Bond Index (Admiral), Total International Stock Index (Admiral), and Total International Bond Index (Admiral). The 11/30/2019 balance of these accounts was \$ 477,623.

The Current Use Account is invested in the domestic stock and bond funds. The “mix” of stocks to bonds is approximately 55.5% equities, 28% bonds, and 16% short term reserves (money market). The 11/30/2019 balance of these funds was \$42,799.

Funds that have not been transferred yet in the US bank account are \$ 3212 bringing the total to \$523,634.

UPDATE:

In 2019 we celebrated passing the ½ M mark with our TME assets invested at Vanguard! As of December 31, 2019, TME assets at Vanguard totaled: \$530, 619.81. The investment performance of our four Vanguard funds last year was outstanding. In 2019 the Vanguard Total Stock Market Fund returned an annual 30.8%; the Vanguard Total International Stock Market Fund returned an annual 21.51%; and even the bond funds saw stellar returns: Vanguard Total Bond Market Fund returned an annual 8.71% and Vanguard Total International Bond Market Fund returned an annual 7.88%. The cumulative 10-year rate of return on our combined Vanguard investments was 9.2% over the past 10 years; 7.5% over the past 5 years; 10.2% over the past 3 years; and 20.3% over the past year. These gains are especially meaningful because our investment plan is conservative and our funds are invested accordingly: 50% domestic stock; 25% domestic bond; 15% international stock; 10% international bonds.

Respectfully submitted,
Nate Northey, chair

CAPITAL CAMPAIGN COMMITTEE

In July of 2018 the Session approved the organization of a capital campaign to fund projects of the church that were above the costs normally budgeted in the Operating budget. The capital campaign committee was approved with the following members: Cooper Parker, Jacob Baber, Ann Andreasen, Gail Carter, Kellie McNally, Peter Voorhees, Nate Northey

Nate Northey agreed to chair the committee. During 2019 the committee met seven times: January 7, March 25, April 22, June 3, August 20, October 3, December 2

The committee collected bids for the 2019 projects totaling \$134,793. The budget was approved by Session March 7 and presented to the congregation at a meeting on April 28.

The 2019 projects include:

- Installing new soffit and fascia and painting the exterior walls, windows, and steeple.

- Removing the offices in the youth room, painting the walls, and installing new carpet.

- Painting and flooring in the 5th and 6th grade room (used by over the coffee) and remodeling the attached bathroom.

- Painted the walls and ceilings in the fellowship hall, kitchen, and over the coffee room and replaced the flooring.

- Painted the hallways and restrooms on the lower level and replaced the flooring.

- Replaced 4700 square feet of paving in the parking lot.

- As an outreach project we worked at "Three House" to refinish the ceiling and paint the walls.

During the construction we found asbestos under the carpets and had some additional costs related to its removal. We also found a furnace in the deacon's closet that need to be replaced. Therefore, our total expenses for 2019 was \$145,695. The current balance in the account is \$132,708.

Thank you to the many individuals who volunteered to help complete these projects.

For 2020 the following projects are proposed:

- Planning for the new entryway

- Sanctuary painting, asbestos removal, flooring, and sound system improvements.

- Christian education hallway, bathrooms, and classroom painting and flooring.

- Fellowship hall window replacement.

- Continue replacing damaged parking lot sections.

Respectfully submitted,
Nate Northey, chair

TWO YEAR BUDGET COMPARISON

2019/2020

This report is a summary of the budget for the 2019 calendar year and the 2020 budget options

<u>GENERAL</u>	<u>2019 Budget</u>	<u>2020 Budget</u>		
		<u>0% Incr</u>	<u>1.5% Incr</u>	<u>2.75% Incr</u>
INCOME				
General Fund Pledged	\$ 415,000	\$ 371,447	\$ 375,848	\$ 379,598
Outreach Fund Pledged	3,000	3,000	3,000	3,000
Reserve for Uncollected Pledges	-	-	-	-
General Fund Unpledged	30,000	42,500	42,500	42,500
Mission Fund Unpledged	-	-	-	-
Memorial & Endowment Subsidy	17,100	17,642	17,642	17,642
Rent Income	2,100	2,100	2,100	2,100
Rental House Income	21,900	33,900	33,900	33,900
Fair Trade Coffee Income	1,000	1,000	1,000	1,000
Per Capita Income	4,500	4,500	4,500	4,500
Interest Income - Operating	140	140	140	140
Other Income Sources	-	-	-	-
TOTAL INCOME	494,740	476,229	480,630	484,380
DISBURSEMENTS				
Pastoral Contract	123,628	124,379	125,683	126,770
Associate Pastor	84,807	81,278	82,156	82,888
Early Childhood Planning	12,911	12,911	13,105	13,266
Outreach & Web Design	8,441	8,441	8,568	8,673
Contracted Accomp./Section Leaders	9,581	10,000	10,000	10,000
Director of Worship & Music	35,000	33,278	33,777	34,193
Office Administrator	41,840	41,616	42,169	42,629
Other payroll expenses	26,622	24,590	24,936	25,225
Administration Office	25,982	26,416	26,416	26,416
Buildings & Grounds	51,135	44,210	44,210	44,210
Christian Education	10,150	9,200	9,200	9,200
Worship	11,850	11,960	11,960	11,960
Membership & Growth	3,800	2,500	2,500	2,500
Outreach	48,000	45,000	45,500	46,000
Stewardship & Finance	993	450	450	450
TOTAL DISBURSEMENTS	494,740	476,229	480,630	484,380
REVENUE OVER DISBURSEMENTS	\$ -	\$ -	\$ -	\$ -